

Tracking Submitted Alerts

Faculty Support Network Console

1. Navigate to the Faculty Support Network Console home page:



- A. Click the **Submitted Alert Tracking** tile to view statistics for previously submitted alerts.
- B. Click Contact FRC Support for support using the Faculty Network Support Console.
- 2. Click on View Report to drill down and see individual alerts for each dashboard tile.



- A. New Alerts have not been yet acted upon.
- B. In Progress Alerts have been reviewed by a member of the student's support network.
- C. Closed Alerts have been fully addressed and closed.



3. Click on **View Report** to view details of individual alerts in each category.

Report: Alerts In Progress Alerts Created by Me Alerts created by faculty user for the current term with the status of open.								🔍 🚷 Add Chart 🔻 🤇 🤇
Total Records 3								
Status †	Alert Owner 🕇 💌	Student Name 💌	Alert Number 💌	Course Offering 💌	Course Name 💌	Reason	Term 💌	
Open - Outreach initiated (1)						In Danger of Failing - Can Pass with Assistance	Spring 2024	
Open - Outreach 2nd attempt (1)						In Danger of Failing - Can Pass with Assistance	Spring 2024	
Open - Appointment scheduled (1)	from the part of the					Attendance Concern - Unexcused Absences	Spring 2024	