

Micro-credential Intent Form

Please review the attached [Credly metadata document](#) carefully before you fill out this form, to ensure you to comply with *Credly* metadata standards.

Name: _____ Email: _____

Department/Unit: _____ Chair: _____

Name of Micro credential/Digital Badge: _____

1. Is this credential offered as part of a credit bearing course(s)? Yes No

If *Yes*, what is the name and number of the course?

If *No*, describe the format/structure in which this micro-credential/badge will be offered.

2. What is the length of the course or activity required to achieve this micro-credential?
Shorter lengths are preferred (e.g., 2 weeks, 8 week course, 16 week course, etc.).

3. In what format will the micro-credential content be offered?

In-person Online Synchronous Online Asynchronous Other _____

4. List the skills/competencies you will *assess* as part of this micro-credential/badge (e.g., Demonstrate use of advanced MS Word formatting features such as automated TOC and References manager, Proper cleaning and storage of lab equipment, Use of Socratic method for argumentation, etc.)

5. List the requirements that must be completed to achieve the micro-credential/badge (e.g., assignment, lab, exam, conference presentation, research paper submitted for publication, etc.).

6. What threshold (i.e., percentage level) will be required to indicate achievement? For example, the FRC badges require 85% proficiency level on all assignments.

7. According to the Credly *Mastery Level Definitions* ([near the bottom of the page](#)), which of the levels below best fits your micro-credential badge?

Foundational Intermediate Advanced Other_____

8. List 3 specific skills/keywords that summarize the competencies.

Faculty Signature: _____

Chair Signature: _____