

## Faculty HIPAA & FERPA Reminder

1. HIPAA Reminder for Healthcare - Yes, we have a BAA with zoom so you can provide telehealth sessions BUT you are NOT ALLOWED to record or capture PHI on Zoom. Debi O'Connor, Privacy Officer and Tom Conley, Security Officer, are working on some options but need a little more time. If anyone has questions – Tom and I are happy to help.
2. FERPA Reminder for Student information – Yes, you can record your lecture BUT if there is any student information, for example, when a student asks a question, and you can see the student is Debi Oconnor (by name or face) you can only post it on canvas AND only to THAT class section. If faculty have questions about FERPA they can reach out to the Office of the Registrar
  - a. Tales of caution for FERPA:
    - i. If you have a hybrid class and you record the in-person class - make sure that recording is not taking place before / after / or at breaks if you are having private conversations with students that can be captured on the recording. For example, conversing about their grade or any other nondirectory information.
    - ii. Be mindful about what you are sharing on your screen – for example you would never want to show the gradebook.

If you have any questions, please contact Debi O'Connor, UCCS Director of Compliance at [doconnor@uccs.edu](mailto:doconnor@uccs.edu).