Join a WebEx Meeting from an Email Invitation

When you receive an email invitation to a WebEx meeting, it'll look something like this.



Join a Meeting from the WebEx Meetings Mobile App

Join a Meeting for the Search Bar

- 1.) Open the WebEx Meetings app on your mobile device and tap Sign In
- 2.) Tap Join Meeting
- **3.)** Enter the 9-digit Meeting Number from the email invite or enter the URL of the Personal Room in the text box. Then enter your name and email address.
- 4.) In the top right corner of your screen, tap Join

*When the WebEx Meetings app opens, your video preview lets you see how you'll look to others before you join the meeting.

5.) Tap Join

Join a Meeting from the Meeting List

- 1.) Open the WebEx Meetings app on your mobile device and swipe right to Join Meeting
- 2.) Tap Join next to your meeting in the meeting list.
 - * When the WebEx Meetings app opens, your video preview lets you see how you'll look to others before you join the meeting.
- **3.)** Tap Join to enter the meeting using your audio and video choices.

Join a Meeting from the WebEx Meetings Desktop App

Join at Meeting from the Search Bar

- **1.)** Open the Cisco WebEx Meeting desktop app.
- 2.) Enter a Personal Room ID, meeting number, or meeting link and click Enter to join the meeting.
- **3.)** Enter the meeting password, if necessary, and click Join

*When the WebEx Meetings app opens, your video preview lets you see how you'll look to others before you join the meeting

- **4.)** Change your audio and video settings before joining your meeting, unless you've saved them before.
- 5.) Click Join Meeting

