

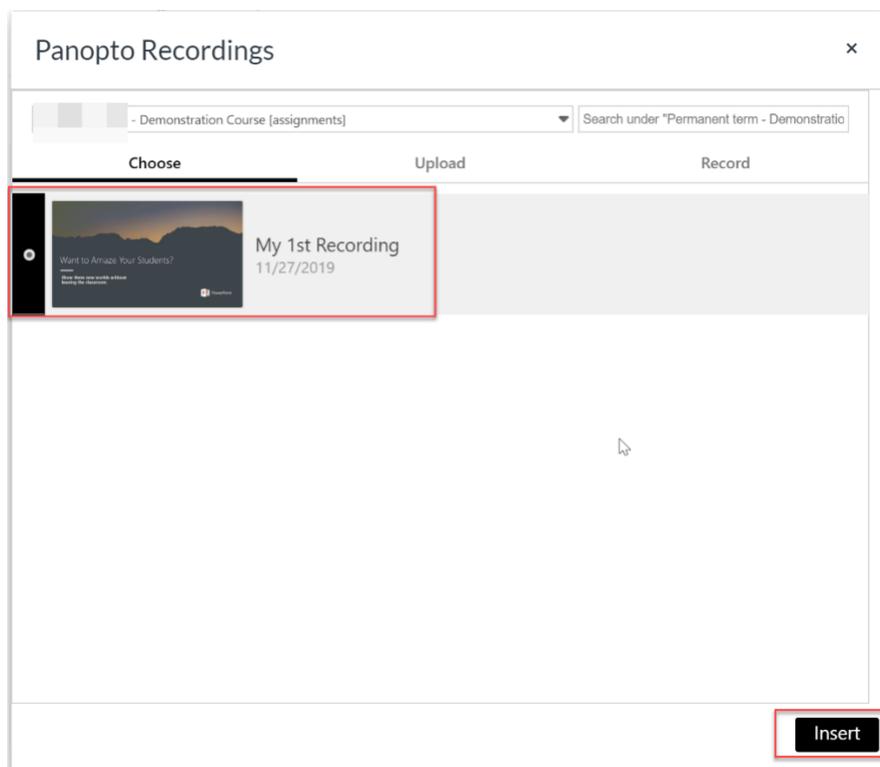
STUDENT Panopto Recordings in Canvas - Reuse in Assignment or Discussion

1. No need to upload your presentation more than once in a single Canvas course!
2. Log into [Canvas](#).
3. Click either the **Submit Assignment** button or the **Reply** button in a Discussion.
4. Click the **Panopto icon** on the toolbar. *NOTE: If you do not see the Panopto icon, click the electrical plug/external tools OR the 3 vertical dots icon to reveal the Panopto icon.*

Edit View Insert Format Tools Table



5. Click the **Choose** tab.
6. Click the recording to select it and click the **Insert** button.



7. Scroll down if necessary and Click the **Submit Assignment** button or the **Post Reply** button in a Discussion.
8. Assignment or Discussion Reply is successfully submitted.

For technical assistance, contact frc@uccs.edu.